



**MINUTES**

**Business Services Committee**

John Benbow, Jr., Chairman  
Katherine Bielski-Medina, Member  
Julie Timm, Member  
John A. Krings, President

**May 1, 2023**

LOCATION: Board of Education Office, 510 Peach Street, Wisconsin Rapids, WI 54494  
Conference Room C

TIME: Immediately following the Educational Services Committee Meeting, but not before 6:15 p.m.

COMMITTEE MEMBERS PRESENT: Katherine Bielski-Medina, Julie Timm, and John Benbow, Jr.

ADMINISTRATORS PRESENT: Ed Allison, Phil Bickelhaupt, and Aaron Nelson

- I. The meeting was called to order at 8:31 p.m. by John Benbow, Jr.
- II. Public Comment - None
- III. Actionable Items
  - A. WRAMS Auditorium Rigging and Curtain Replacement
    - BS-1 Motion by Julie Timm, seconded by Katherine Bielski-Medina, to approve the contract with Mainstage to install replacement curtains, rigging equipment and associated hardware at a cost of \$39,528.00 to be funded from the 2022-2023 Buildings and Ground Budget. Motion carried unanimously.**
  - B. 66.03.01 Inter-District Agreements – Early Childhood Program Agreement
    - BS-2 Motion by Katherine Bielski-Medina, seconded by Julie Timm, to approve entering into a 66.03.01 cooperative agreement with the Nekoosa School District for the student attending the Early Childhood program. Motion carried unanimously.**
  - C. Portage County – Temporary Easement
    - BS-3 Motion by Julie Timm, seconded by Katherine Bielski-Medina, to allow Portage County permission to complete the proposed routine brush and tree removal along County Road WW on District property 30 feet from the road centerline in the fall of 2023 or winter of 2024. Motion carried unanimously.**
  - D. Lincoln High – Sidewalk Project
    - BS-4 Motion by Katherine Bielski-Medina, seconded by Julie Timm, to approve the proposal from Jeff Cegielski Concrete at a cost of \$37,200.00 to be funded from the 2022-2023 Fund 46 Budget. Motion carried unanimously.**

#### IV. Updates and Reports

##### A. Purchases - Update

Copies of the following invoices, bid specs, and purchase orders were reviewed:

- Marshfield - \$12,770.74 - Cafeteria Tables - River Cities
- Miron - \$16,477.00 – River Cities, WRAMS, Grove, Wood, Pitsch – Referendum
- Miron - \$56,559.88 - Lincoln – Referendum
- MN-WI Playground - \$127,971.37 - Playground – Pitsch
- MN-WI Playground - \$403,438.52 - Playground – Woodside
- Omni Glass - \$18,260.00 – Painting – Mead & Washington - Referendum
- Wisconsin DECA - \$21,507.50 – DECA Competition Expenses – Lincoln
- Worthington Direct Inc. - \$12,401.95 – Furniture – River Cities

#### V. Consent Agenda Items

The Committee members agreed upon the following consent agenda items for consideration at the regular Board of Education meeting:

- BS-1 WRAMS Auditorium Rigging and Curtain Replacement
- BS-2 66.03.01 Inter-District Agreements – Early Childhood Program Agreement
- BS-3 Portage County – Temporary Easement
- BS-4 Lincoln High – Sidewalk Project

#### VI. Future Agenda Items

- A. The Lincoln Building Construction Trades House tour will take place at 5120 Pinecone Court, Wisconsin Rapids, WI on Monday, June 5, 2023, before Committee meetings, beginning at 4:30 p.m.

John Benbow, Jr. adjourned the meeting at 8:43 p.m.